**Request for Mentoring Services from the NPA**

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| Please read **Factsheet – BUYING IN A MENTOR FOR A TRAINEE TRAINER** before competing this form, so the applicant and those supporting the application are fully aware of the process and costs involved.Please contact the NPA office via administrator@portage.org.uk or 0121 244 1807 for any further details required. |
| **Name of Trainee Trainer** |  |
| **Contact details of Trainee Trainer** | Telephone Number:Email address: |
| **Has the Trainee been accepted onto the NPA TT Pathway?**  | **Yes/No***If no, they should complete the Trainee Trainer application form TT01; this will normally be assessed first.* |
| **Name of main contact person (if different to above)**  |  |
| **Contact details of main contact person** | Telephone Number:Email address: |
| **Organisation/Service Name**  |  |
| **Organisation/Service Address** |  |
| **When and where are you hoping to hold the Workshops?** | *Please note it will take time to allocate a Mentor and their availability will also have to be considered* |
| **Contact name for Invoice** **and email address** |  |
| **Purchase order number** |  |

**Please email this completed form to:** **administrator@portage.org.uk**